

APEX GROUP OF INSTITUTIONS

NH-58, PARTAPUR BY-PASS, NEAR SUBHARTI UNIVERSITY, MEERUT
Tel. : 0121-2439143, 2439144, 9411619101, 9997840520

ADMISSION FORM

Affix
Passport Size
Coloured
Photograph

Name of the Course _____

A. PROFILE OF THE STUDENT

FILL ALL ENTERIES IN CAPITAL LETTERS

1. Name of the student (in English) :																								
2. Name of the student (in Hindi) :																								
3. Date of Birth :	Year					Month			Date															
4. Father's Name :																								
5. Father's Occupation (if in Govt. Services, mention the name of the Deptt.) :																								
	Mob./Tel. No.																							
6. Mother's Name :																								
7. Category (Tick the Relevant Box) :	Gen	<input type="checkbox"/>	OBC	<input type="checkbox"/>	SC	<input type="checkbox"/>	ST	<input type="checkbox"/>																
8. Nationality :																								
9. Period of residence in Uttar Pradesh :																								
10. Gender (Tick the Relevant Box) :	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>																				
11. Marital Status (Tick the Relevant Box) :	Single	<input type="checkbox"/>	Married	<input type="checkbox"/>																				
12. Current Postal Address :																								
	Mob./Tel. No. with STD Code																							
	E-mail ID : _____																							
13. Permanent Address (only if address is different from the above address) :																								
	STD Code					Mob./Tel. No.																		

● **Academic Record :**

Exam Passed	Year	Subjects	Name of the Board / University	Marks Obtained	Maximum Marks	Division
High School						
Intermediate / +2						
Graduation						
Post Graduation						
Any other Examination						

- **Attach self attested copies of marksheets / certificate of all the examinations passed.**

B. I HEREBY UNDERTAKE THAT

1. I hereby, solemnly declare that all the statements made in the application are true and correct to the best of my knowledge and belief.
2. I fully understand that in the event of any information being found false or incorrect, appropriate action can be taken against me.
3. I fully understand that fee once deposited will not be refunded/transferred/adjusted under any circumstances.

Date : _____

Place : _____

(Signature of the Student)

(No other person should sign on behalf of the applicant)

C. DECLARATION BY THE STUDENT'S PARENTS :

I _____ Father / Mother of _____ student of class _____ hereby undertake that : (Name of the student)

1. My son / daughter's minimum attendance will be 75% in the classes.
2. My son / daughter will not remain absent without prior permission.
3. My son / daughter would appear in all the Class Tests / Unit Tests / Presentations / Assignments and other works assigned to him / her.
4. In the event of his / her failure to fulfil the conditions at Sr. No. 1-3 above, he / she shall be debarred from final examination and the responsibility of this would lie on me.
5. My son / daughter shall sincerely abide by all the rules and regulations of the College.
6. I understand that fee once deposited will not be refunded / adjusted / transferred under any circumstances.
7. My son / daughter will not keep Cell Phone in his / her possession in the College campus.
8. I also declare that I shall have no objection towards any disciplinary action taken against my ward if he / she is found disobeying the rules and regulations of the College.

Date : _____

Mobile / Tel.No. : _____

(Signature of the Parents / Guardian)

D. Please Enclose :

1. Copy of High School Certificate.
2. Copy of Marksheets of High School, Intermediate & Graduation Examination.
3. Character Certificate (in original).
4. Category Certificate/ Income Certificate / Domicile Certificate from Tehsildar (for SC/ST/OBC candidates)
5. Copy of Transfer Certificate / Migration Certificate (in original).
6. Ten Passport Size Coloured Photographs.

E. RULES FOR STUDENTS :

1. Fee and other dues once deposited shall not be refunded / transferred / adjusted under any circumstances. Fee and other dues are to be paid on notified dates.
2. Entry to College campus is only with valid Identity card and in college uniform. The students must carry their Identity card with them and produce before the security staff while entering the college.
3. Consumption and possession of Alcohol, Beverages, Drugs, Chewing of Pan, Tobacco, Gutka and smoking are banned in and around the campus.
4. Students would not be allowed to enter college campus with cellular phone. If found guilty, fine shall be imposed.
5. Ragging in any form in or outside the college campus is strictly prohibited.
6. No student will be allowed to appear in the university examination unless he / she has put in the required percentage of attendance and has also appeared in all the sessional tests.
7. Students are expected to attend classes regularly (minimum 75%), observe punctuality in labs and not indulge in activities detrimental to the fellow students, faculty, staff and the college.
8. Students are expected to maintain strict discipline and order in and outside the college campus.
9. Parents are also advised to follow up the performance of their wards time to time. Parents should be in regular touch with the Director regarding their ward's performance, behaviour and attendance.
10. Any student found involved in activities like damaging the College property, quarreling with colleagues, misbehaving with the College staff, shall be liable to face disciplinary action.
11. Students should follow the rules of labs. Any damage due to student's negligence would be borne by the student.
12. Students should maintain the decorum in the library. They should observe library rules in returning the books on specified date.
13. All disputes are subject to Meerut Jurisdiction only.

(Signature of Student)

Date : _____

Place : _____

(Signature of the Parents / Guardian)

Mobile / Tel. No. _____

Date : _____

Place : _____

FOR OFFICE USE ONLY

Mr. / Km. _____ is admitted to the course _____

Date : _____

(Signature of Admission Coordinator)